

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
E-Mail: BrownCountyCountyBoard@co.brown.wi.us
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
November 27 – DECEMBER 1, 2017**

MONDAY, NOVEMBER 27, 2017

- | | | |
|----------|--|---|
| *2:30 pm | Solid Waste Board | Port & Resource Recovery
2561 S. Broadway |
| *6:00 pm | Land Conservation Subcommittee | Room 200, Northern Building
305 E. Walnut Street |
| *6:15 pm | Planning, Development & Transportation Committee | Room 200, Northern Building
305 E. Walnut Street |

TUESDAY, NOVEMBER 28, 2017

(No Meetings)

WEDNESDAY, NOVEMBER 29, 2017

- | | | |
|-----------|--------------------------|---|
| *11:00 am | Public Safety Committee | Brown County Sheriff's Department
2684 Development Drive |
| *6:15 pm | Administration Committee | Room 200, Northern Building
305 E. Walnut Street |

THURSDAY, NOVEMBER 30, 2017

- | | | |
|----------|----------------------------------|---|
| *5:30 pm | Education & Recreation Committee | Room 200, Northern Building
305 E. Walnut Street |
|----------|----------------------------------|---|

FRIDAY, DECEMBER 1, 2017

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

PUBLIC NOTICE
BROWN COUNTY SOLID WASTE BOARD
Monday, November 27th – 2:30 pm
Brown County Port & Resource Recovery
2561 S. Broadway, Green Bay, WI 54304

Agenda:

1. Call to Order
2. Roll Call
3. Approval/Modification – Meeting Agenda – *Request for Approval*
4. Approval/Modification – September 18th, 2017 Meeting Minutes – *Request for Approval*
5. Announcements/Communications
6. Election of Officers
7. Third Quarter 2017 Budget Status Report – *Request for Approval*
8. PFM Financial Service Contract – *Request for Approval*
9. Agreement Between Brown County and Outagamie County and Fox River Fiber Amendment #3 – *Update*
10. 2016 BOW Report - *Update*
11. GTE Transition Plan – *Update*
12. BC Organics, LLC Anaerobic Digester – *Update*
13. South Landfill
 - a. Land Transaction – *Update*
 - b. SLF Update on Wetland Delineation & Leachate Management – *Update*
 - c. SLF Groundwater Monitoring – *Update*

14. Director's Report

15. Such other Matters as Authorized by Law

16. Adjourn

Dean R. Haen
Director

Any person wishing to attend whom, because of disability requires special accommodation should contact the Brown County Port & Resource Recovery Department at 492-4950, two (2) working days before the meeting, so that arrangements can be made. Notice is hereby given that action by the Brown County Solid Waste Board may be taken on any of the items which are described or listed in this agenda.

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LAND CONSERVATION SUBCOMMITTEE

Norbert Dantine, Jr., Chair
Dave Kaster, Vice Chair
Bernie Erickson, Dave Landwehr, Tom Sieber
Citizen Rep: Vacant

LAND CONSERVATION SUBCOMMITTEE

Monday, November 27, 2017

6:00 PM

Room 200, Northern Building

305 E. Walnut Street

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of October 16, 2017.

Comments from the Public

Land Conservation Department

1. Budget Adjustment Request (17-88): Any increase in expenses with an offsetting increase in revenue.
2. Budget Adjustment Request (18-07): Any allocation from a department's fund balance.
3. Budget Status Financial Report for October 2017.
4. Open Positions Report.
5. Directors Report.
 - a. Youth Education Update.

Other

6. Such Other Matters as Authorized by Law.
7. Adjourn.

Norb Dantine, Jr., Chair

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PLAN, DEV. & TRANS. COMMITTEE

Bernie Erickson, Chair
Dave Kaster, Vice Chair
Dave Landwehr, Norbert Dantine, Tom Sieber

**PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE**
Monday, November 27, 2017
Approx. 6:15 PM (Or to follow Land Con)
Room 200, Northern Building
305 E. Walnut Street
Green Bay, WI

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of October 16, 2017.

Comments from the Public

1. Review Minutes of:
 - a. Board of Adjustment (November 13, 2017).
 - b. Harbor Commission (October 9, 2017).
 - c. Planning Commission Board of Directors (September 6, 2017).

Advance Economic Development

2. Quarterly Report from Advance Business – Peter Zaehring, Vice President, Economic Development.

Communications

3. Communication from Supervisor Linssen re: Draft ordinance to create methodology for crafting procedurally generated voting districts without human interference. *Referred from October County Board.*
4. Communication from Supervisor Landwehr re: Request a speed study to consider lower CTH J limit to 35 MPH from RK to Brown County Golf Course. *Referred from October County Board.*

Public Works

5. Health Department Move & Public Works Improvements.
6. CTH J Speed Study.
7. Culvert Pipe v. Liner Discussion.
8. Summary of Operations.
9. Director's Report.

Register of Deeds

10. Budget Status Financial Report for October 2017 (Unaudited).

Planning and Land Services

Planning Commission

11. Budget Status Financial Reports for August, September and October 2017 (Unaudited).

12. Discussion and Action regarding the Brown County Farmland Preservation Plan Amendment.
13. Resolution re: Amending the 2017-2027 Brown County Farmland Preservation Plan by Adding Parcels.
14. Resolution re: Authorizing and Directing Application for the Community Development Block Grant – Housing Program for Small Cities.
15. Budget Adjustment Request (17-85): Any allocation from a department's fund balance.

Zoning

16. Budget Status Financial Reports for August, September and October 2017 (Unaudited).

Property Listing

17. Budget Status Financial Reports for August, September and October 2017 (Unaudited).

Land Information – No agenda items.

Airport

18. Budget Status Financial Report for October 2017 (Unaudited).
19. Airport Departmental Opening Summary.
20. Director's Report.

UW-Extension

21. Budget Status Financial Report for October 2017 (Unaudited).
22. Director's Report.

Port & Resource Recovery

23. Resolution Authorizing the Purchase and Sale of Real Estate. *Referred back from October County Board.*
24. Property Transaction – Request for Approval.
25. MOU with Outagamie County and Amendment #3 with Fox River Fiber – Update.
26. Port Budget Status Financial Report for 3rd Quarter - Approval.
27. Resource Recovery Budget Status Financial Report for 3rd Quarter - Approval.
28. Director's Report - Update.

Closed Session

29. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to Wis. Stats. Sec. 19.85(1)(e), i.e. deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in particular, deliberating and negotiating strategy and options regarding buying and selling property for landfill use.
30. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1)(g), the Brown County PD&T Committee shall convene into closed session for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as competitive or bargaining reasons require a closed session here for deliberating and negotiating strategy and options regarding buying and selling property for landfill use.
31. Reconvene into Open Session: The Brown County PD&T Committee shall reconvene into open session for possible voting and/or other action regarding buying and selling property for landfill use.

Other

32. Acknowledging the bills.
33. Such other matters as authorized by law.
34. Adjourn.

Bernie Erickson, Chair

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PUBLIC SAFETY COMMITTEE

Patrick Buckley, Chair
Andy Nicholson, Vice Chairman
Bill Clancy, Guy Zima, Patrick Evans

PUBLIC SAFETY COMMITTEE
Wednesday, November 29, 2017
11:00 a.m.
Brown County Sheriff's Office
2684 Development Drive, Green Bay, WI

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE
ACTION ON ANY ITEM LISTED ON THE AGENDA**

- I. Call meeting to order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of October 4, 2017 (regular and budget).

Comments from the Public.

1. **Review Minutes of:**
 - a. Local Emergency Planning Committee (September 12, 2017).

Communications

2. Communication from Supervisors Sieber/Linssen/Becker: To include in the 2018 budget up to \$150,000 to RFP for services to find efficiencies in our criminal justice system. *Request by Supervisor Sieber to bring back to Committee.*
3. Communication from Supervisor Lefebvre: As the State is responsible for funding the District Attorney's office and courts, I'm requesting Brown County pass a resolution requesting the State to fully fund the District Attorney's office attorneys, assistant attorneys, clerks, judges and all supporting staff as this will help with the overcrowding of the jail. I further request Brown County to contact other counties to join in the above request. *Referred from November County Board.*
4. Communication from Supervisor Brusky: This is my request that the Brown County Board of Supervisors write a resolution to the Wisconsin State Legislature in support of Assembly Bill 502 that would create and fund 20 assistant district attorney positions, of which Brown County would receive two positions. *Referred from November County Board.*

Resolutions/Ordinances

5. Resolution re: Opioid Litigation.
6. Ordinance Creating Section 3.335 of Chapter 3 of the Brown County Code of Ordinances Entitled "Edged Weapons Restricted in Specific County Buildings".

Circuit Court, Commissioners, Probate

7. Budget Status Financial Report for August & September 2017 (Unaudited).

District Attorney

8. District Attorney's Report.

Public Safety Communications

9. Budget Status Financial Report for September 2017 (Unaudited).
10. Director's Report.

Emergency Management

11. Budget Status Financial Report for September 2017 (Unaudited).
12. Director's Report.

Medical Examiner

13. Budget Status Financial Report for September 2017 (Unaudited).
14. 2017 Medical Examiner Activity Spreadsheet.
15. Tissue Donation Agreement.
16. Resolution re: Authorizing Medical Examiner Intergovernmental Agreement.

Sheriff

17. Budget Status Financial Report for October 2017 (Unaudited).
18. Update on Jail Addition – *Standing item*.
19. Budget Adjustment Request (18-01): Any increase in expenses with an offsetting increase in revenue.
20. Budget Adjustment Request (18-03): Any increase in expenses with an offsetting increase in revenue.
21. Budget Adjustment Request (18-04): Any increase in expenses with an offsetting increase in revenue.
22. Budget Adjustment Request (18-05): Any increase in expenses with an offsetting increase in revenue.
23. Sheriff's Report.

Medical Examiner & Sheriff

24. Request for Proposal (RFP): Brown County Jail Expansion and New Medical Examiner Office, Project #2195 – Request for Approval.

Clerk of Courts - No agenda items.

Other

25. Audit of bills.
26. Such other matters as authorized by law.
27. Adjourn.

Patrick Buckley, Chair

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ADMINISTRATION COMMITTEE

Richard Schadewald, Chair

Jamie Blom, Vice-Chair

Mark Becker, James Kneiszel, John Vander Leest

ADMINISTRATION COMMITTEE

Wednesday, November 29, 2017

6:15 p.m.

Room 200, Northern Building
305 E. Walnut Street

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of October 4, 2017 (Budget & Regular).

1. Review minutes of:

- a. Housing Authority (October 16, 2017).

Comments from the Public

Communications

2. Communication from Supervisor Schadewald re: My request for these committees to evaluate the need and funding of a Housing Navigator to coordinate county-wide efforts to improve housing opportunities in Brown County. *Held for one month.*
3. Communication from Supervisor Becker re: In speaking with both parties involved, for Brown County to continue working with the City of Green Bay for the recording of Board meetings. County staff will then send video of our meeting to a transcription service of our choice to add ADA compliant closed-captioning. County will then upload video for public use in a timely manner. In addition, for Administration Committee to research recording and ADA compliant closed-captioning of all committee meetings. This would require all committees to meet in Brown County Committee meeting room. *Referred from October County Board.*
4. Communication from Vice Chair Lund re: Forming an ad hoc committee, the Brown County website, to strategically determine what is needed to provide the best product for county residents. *Referred from October County Board.*

Budget Adjustment Requests

5. Budget Adjustment Request (17-68): Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts).
6. Budget Adjustment Request (18-01): Any increase in expenses with an offsetting increase in revenue.
7. Budget Adjustment Request (18-03): Any increase in expenses with an offsetting increase in revenue.
8. Budget Adjustment Request (18-04): Any increase in expenses with an offsetting increase in revenue.
9. Budget Adjustment Request (18-05): Any increase in expenses with an offsetting increase in revenue.

Resolutions – Ordinances

10. Resolution re: Authorizing and Directing Application for the Community Development Block Grant – Housing Program for Small Cities.
11. Resolution re: Opioid Litigation.

County Clerk

12. Budget Status Financial Report for September and October, 2017 (Unaudited).
13. Budget Adjustment Request (17-75): Any increase in expenses with an offsetting increase in revenue.
14. Budget Adjustment Request (17-87): Any increase in expenses with an offsetting increase in revenue.
15. Budget Adjustment Request (18-06): Any increase in expenses with an offsetting increase in revenue.
16. Draft Resolution for Alternate Options for Absentee Voting.

Child Support

17. Budget Status Financial Report for October 2017 (Unaudited).
18. Departmental Openings Summary.
19. Director Summary.

Technology Services

20. Budget Status Financial Report for September 2017 (Unaudited).
21. Technology Services Monthly Report.

Corporation Counsel

22. Budget Adjustment Request (17-74): Reallocation between two or more departments, regardless of amount.

Human Resources

23. Budget Adjustment Request (17-70): Any allocation from a department's fund balance.
24. Ordinance to Amend Section 4.49 (Entitled 'Extra Pay') of Chapter 4 of the Brown County Code of Ordinances.
25. Budget Status Financial Report for September and October 2017 (Unaudited).
26. Department Vacancies Report.
27. Turnover Reports for September and October 2017.
28. Health Plan Report.
29. Dental Plan Report.
30. HR Director's Report.

Department of Administration

31. Budget Status Financial Report for Levy Funded Departments – October 2017.
32. Administration Dept. Budget Status Financial Report for October 2017 (Unaudited).
33. 2017 Budget Adjustment Log
34. Purchasing Project List – Closed Projects.
35. Budget Adjustment Request (17-73): Reallocation between two or more departments, regardless of amount.
36. Budget Adjustment Request (17-77): Any allocation from the County's General Fund.
37. Ordinance to Amend Section 2.06 of Chapter 2 of the Brown County Code of Ordinances Entitled "Administration Committee". *Referred from October County Board.*
38. Director's Report.

Treasurer

39. Budget Performance Report for September and October 2017 (Unaudited).
40. Treasurer's Report – Department Update.
 - a. Progress update - Banking Services RFP #2167.
 - b. Progress update - Land Records RFP #2087.
 - c. Georgia Pacific Valuation petition to the State of WI Tax Appeals Commission.
41. Discussion and possible action on the sale of the following tax deed parcels (Auction results of November 27, 2017 to be passed out to Supervisors at meeting):
 - Parcel WD-207-2-1 at Patriot Way Bdr RR in the City of De Pere, informational report update – no action needed.
 - Parcel AL-31 at 1533 Riverside Drive in the Village of Allouez – High Bidder failed to Pay Discussion/Action on back-up next highest Bid \$ 100,111.00
 - Parcel 2-934-A at 831 Fifth St. in the City of Green Bay – High Bidder failed to Pay Discussion / Action on back-up next highest Bid \$ 22,750.00
 - Parcel 1-1369-A at 906 Waverly Place in the City of Green Bay (Auction results of November 27, 2017 to be passed out to Supervisors at meeting)

- Parcels SU-796-3, SU-796-4, SU-796-5 at E. Deerfield Ave. in the Village of Suamico (Sealed bid results of November 27, 2017 to be passed out to Supervisors at meeting)

Closed Session

42.
 - a. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to Wis. Stats. Sec. 19.85(1)(e), i.e. deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in particular, deliberating and negotiating strategy and options regarding the sale of tax deed parcels.
 - b. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1)(g), the Brown County Administration Committee shall convene into closed session for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as competitive or bargaining reasons require a closed session here for deliberating and negotiating strategy and options regarding the sale of tax deed parcels.
 - c. Reconvene into Open Session: The Brown County Administration Committee shall reconvene into open session for possible voting and/or other action regarding the sale of tax deed parcels.
43.
 - a. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to Wis. Stats. Sec. 19.85(1)(g), i.e. conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, in particular, conferring with legal counsel regarding a lawsuit in which the County is a defendant.
 - b. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1)(g), convene into closed session for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, in particular, conferring with legal counsel regarding a lawsuit in which the County is a defendant.
 - c. Reconvene into Open Session: Reconvene into open session for possible voting and/or other action regarding a lawsuit in which the County is a defendant.

Other

44. Audit of bills.
45. Such other matters as authorized by law.
46. Adjourn.

Richard Schadewald, Chair

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EDUCATION & RECREATION COMMITTEE

John Van Dyck, Chair
Staush Gruszynski, Vice Chair
Corrie Campbell, Kathy Lefebvre, Paul Ballard

EDUCATION & RECREATION COMMITTEE

Thursday, November 30, 2017

5:30 p.m.

**Rm 200, Northern Building
305 E. Walnut Street
Green Bay, WI**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEMS LISTED ON THE AGENDA**

****PLEASE NOTE LOCATION****

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of October 17, 2017.

Comments from the Public

1. Review Minutes of:
 - a. Neville Public Museum Governing Board (November 13, 2017).

Communications

2. Communication from Supervisor Zima re: I am requesting that the Brown County Board consider naming the new addition to the Southwest Branch Library in honor of the late Harold Kaye, who dedicated much of his time to bettering and preserving the Southwest Branch Library. *Referred from October County Board.*

NEW Zoo

3. Budget Status Financial Report for October 2017 (Unaudited).
4. Budget Adjustment Request (17-72): Any increase in expenses with an offsetting increase in revenue.
5. Zoo Director's Report and Zoo Monthly Activity Reports.

Parks Department

6. Budget Status Financial Report for October 2017 (Unaudited).
7. Discussion and possible action re: Extending the hours of operation of the Fat Bike Trails to 11:00 pm between November and April.
8. Discussion and possible action re: Request by Brown County Fair Association to construct storage building at Brown County Fairgrounds.
9. Resolution re: Transferring Ownership of Land from the County of Brown to the City of Green Bay – Baird Creek Parkway – Triangle Hill Sports Area.
10. Budget Adjustment Request (17-89): Any allocation from a department's fund balance.

11. Budget Adjustment Request (17-90): Any increase in expenses with an offsetting increase in revenue.
12. October 2017 Attendance and Field Staff Reports.
13. Assistant Director's Report.

Library

14. Library Report/Director's Report.

Museum

15. Budget Status Financial Report for September and October 2017 (Unaudited).
16. Director's Report.
17. Discussion and possible action re: Draft Core Gallery RFP.

Golf Course

18. Budget Status Financial Reports for September and October 2017 (Unaudited).
19. Superintendent's Report.

Other

20. Audit of bills.
21. Such other matters as authorized by law.
22. Adjourn.

John Van Dyck, Chair

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NOVEMBER 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Board of Sup Budget Mtg 9:00 am	2 <i>If Necessary -</i> Board of Sup Budget meeting 6pm	3	4
5 		6	7	8 Criminal Justice Coordinating Board 8 am	10	11 
12	13 <i>If Necessary -</i> Veto Session 6 pm	14	15 Mental Health Ad Hoc 12:00 pm *Human Svc 5:30pm (NO COUNTY BOARD MEETING THIS DAY)	16	17	18
19		20	21 Veterans Rec. Subcmte 4:30 pm	22  THANKSGIVING County Board Office Closed	24 County Board Office Closed	25
26	27 Land Con 6:00 pm PD&T 6:15 pm	28	29 * Public Safety 11:00 am * Admin Cmte 6:15 pm	30 Ed & Rec 5:30pm	* Note Meeting Dates	

BROWN COUNTY COMMITTEE MINUTES

- Benefits Advisory Committee (October 25, 2017)
- Board of Adjustment (November 13, 2017)
- Children with Disabilities Education Board (October 17, 2017)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department



Benefits Advisory Committee Meeting Minutes

October 25, 2017

I. Call to order

Chair Jason Carviou called to order the regular meeting of the Benefits Advisory Committee at 9:05am on October 25, 2017 at the Northern Building Room 200.

II. Roll call

Present: Jason Carviou, Michael Keon, Louise Pfotenhauer, Timeka Olson, Renee VandeVoort

Also in attendance: Kathryn Roellich, Jill Bomkamp, two representatives of Bellin Health, Katie and Jennifer, representative of Healics, Michael Naparalla

Excused: Kathy Radue and Sandy Juno

III. Approval/Modify Agenda

Motion made by Louise Pfotenhauer to amend the agenda by moving item 5, *Report – Plan Performance for September* to item 7. Seconded by Renee VandeVoort. Agenda was approved as modified.

IV. Approve/Modify Minutes from last meeting

Motion to approve the minutes from the September 20 meeting was made by Michael Keon. Seconded by Renee VandeVoort. Minutes were approved without changes, unanimously.

V. Personal Health Assessments presentation by Healics

2017 Executive Summary Health Risk Assessment was received and reviewed as part of presentation. No action was taken.

VI. Discussion regarding presentation by Healics

There was discussion regarding the report and how there was need for further education with regard to the process, how to read results, and role of Bellin Wellness Nurse.

VII. Report – Plan Performance for September

Report was received. No action was taken.



VIII. Announcements/Comments/Next Meeting

The next meeting will be in January of 2018. Day and time will be scheduled in December 2017.

IX. Adjournment

Motion to adjourn was made by Michael Keon, seconded by Renee VandeVoort. Chair Jason Carviou adjourned the meeting at 10:55am.

Minutes submitted by: Louise Pfotenhauer, 11/1/2017.

MINUTES FOR THE NOVEMBER 13, 2017 BOARD OF ADJUSTMENT

The following are the results of a public hearing that was held before the Board of Adjustment ("Board"), created under and by virtue of the Brown County Shorelands and Wetlands Ordinance, Chapter 22; Private Sewage System Ordinance, Chapter 11; and Floodplains Ordinance, Chapter 23, in Room 391, 3rd floor of the Northern Building, 305 E. Walnut St., Green Bay, on Monday the 13th day of November, 2017, at 4:30 p.m. The meeting was called to order at 4:30 p.m. by Chairman Ullmer.

The appeal taken by Andrew and Pamela Racine denying their request for reduced amount of fill around a new residential structure that is located in the floodplain of the bay of Green Bay. The request was for fill one foot above the base flood elevation from the proposed new foundation and then tapering down to existing grade at property lines on both side yards which is approximately 12 feet and **was approved based on staff recommendations and implementation of stormwater measures that will ensure that adjacent properties are not negatively impacted.** The property legal description is LOT 6 TOWN OF SCOTT ASSESSOR'S PLAT # 4 in the Town of Scott at 4813 Edgewater Beach Road, Parcel # SC-1604-6 ("Property"). **Vote 3-0**

The meeting was adjourned at 5:18 p.m.

Minutes dated this 14th day of November, 2017.

Brown County Board of Adjustment
Bill Ullmer
Richard Huxford
Tom Perock
Clete Cisler-Alternate
Debbie Diederich-Alternate

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, October 17, 2017

Board Members Present: S. King, B. Clancy, J. Mitchell, Larry Franke

Others Present: A. Nizzia, C. Maricque, K. Pahlow, N. Kohls. J. Titera

S. King called the meeting to order at 3:32 PM.

1. Action Item: Approval of September 26, 2017 Minutes

Motion made by L. Franke, seconded by B. Clancy, that the minutes from the September 26, 2017 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.

2. Action Item: Approval of Agenda

Motion made by J. Mitchell, seconded by B. Clancy, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.

3. Action Item: Donations

Abbie reviewed the donations for the month of October which included; Several Knights of Columbus Councils presenting proceeds from the Tootsie Roll sale; \$5,000 from the NFL Alumni-Green Bay Chapter for Hopp Needs and donations from past graduates.

Motion made by L. Franke, seconded by J. Mitchell, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.

4. Action Item: Payment of Bills

The expenses from September 1, 2017 thru September 30, 2017 were reviewed and discussed. Payments included the annual fee for the absence management system as well as the interim audit billing. The payments for Chase were higher than normal due to additional supplies for the new school year. A question was raised regarding the Walmart gift cards included in the Chase payments. Carolyn responded that the Walmart gift cards are used by the teachers to purchase classroom supplies. All receipts are turned in by teachers to verify purchases.

Motion made by J. Mitchell, seconded by B. Clancy, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.

5. Action Item: The 2016-17 Audit Report

Carolyn handed out the 2016-2017 Audit Report by Schenk and Associates. Carolyn reviewed the supplementary budget schedules in the audit. The General Fund was over budget in Library Media, but this was offset by savings in Central Services. Insurance and judgements as well as intergovernmental payments were over due to increases from Brown County chargebacks. The budget for the Special Revenue Fund includes the instructional and support service activities of the CDEB. Early childhood was over budget due to an additional classroom at De Pere for the second half of the year. The positions added for this increase were approved by the CDEB. In addition, other pupil services are attributed to the SOAR costs being paid directly by the school and not through CESA. Additional costs were incurred for the Administrator search, but this was offset by the savings in supervision due to an interim part-time Administrator.

Additional supplementary information included the combining statements. Both the General Fund and Special Revenue Fund are included in the General Fund for the combining statements, since all activity of the school is related to special education.

Motion made by J. Mitchell, seconded by B. Clancy, that the 2016-17 Audit Report conducted

by Schenk and Associates be accepted. **MOTION CARRIED UNANIMOUSLY.**

6. Discussion Item: Administrators' Report

Abbie Nizzia, Principal, reported that Ziese Construction has begun the construction of the outside bike path. They will fence off portions at a time so the students can continue to be outside during construction.

Carolyn Maricque, Business Manager, shared that Brown County will be bringing back a Budget Modification to address health care premiums. It will be recommended that Syble Hopp receive an additional \$86,000 to cover the increase. Our budget will be adjusted to reflect this increase after it is approved by the county board. An increase in premiums has not occurred for a number of years.

Kim Pahlow, Administrator, reported on the meeting that was held with the seven district Special Education Directors. All seven directors were in attendance and items of discussion included the process of which students are eligible to attend Syble Hopp, budget, classroom sizes and the use of space at Hopp. They will meet again in November.

Kim toured Project Search and Aspiro and attended the BC Tavern League meeting to thank them for being a part of our nut sale.

As part of Board Appreciation week, the staff presented each board member with a new Hopp t-shirt. Hopp staff wore these same t-shirts to the BBQ and we are encouraging staff and students to wear Syble Hopp apparel or colors on Wednesdays.

Kim asked the Board what presentations they would like to see at future Board meetings. The Board indicated they would like to hear about our programming, what we are doing instructionally and how both are working.

7. Discussion Item: Parent Organization Report

Abbie reported on the Homecoming Dance that was held on October 7th and that it is a nice event for the alumni as well. The Scholastic Book Fair was able to fill all the staff wish lists for books and fund new books for the IMC. During the book fair, parents organized a bake sale and healthy snack stand that classrooms took turns managing. Today, the parents organized a much appreciated staff appreciation lunch. They do this three times a year. The nut sale started and we have 300 cases out the door with 200 more cases arriving on Friday.

8. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85 (1)(f) pursuant to donor request and contracts.

Motion made by J. Mitchell, seconded by L. Franke, to move into Executive Session. MOTION CARRIED UNANIMOUSLY.

Returned to open session at 4:38 PM.

9. Action Item: Residential Offer to Purchase 1134/1136 Patrick Henry Drive Duplex

Motion made by Jeff Mitchell, seconded by Bill Clancy, to accept the Residential Offer to Purchase the 1134/1136 Patrick Henry Drive Duplex. MOTION CARRIED UNANIMOUSLY.

10. Action Item: Adjournment

Motion made by Jeff Mitchell, seconded by Larry Franke, to adjourn the meeting at 4:39 pm. MOTION CARRIED UNANIMOUSLY.

Open Forum

The Brown County Children with Disabilities Board (BCCDEB) values input from our community, including parents and staff. At each regularly scheduled monthly meeting, the Board holds an open forum allowing the public an opportunity to share feedback and/or concerns. Members of the public are asked to fill out an open forum form, which is provided at the meeting, filled out by the individual requesting to speak and turned into the Board President before the Call to Order. The form requests the speaker to provide contact information and a brief statement as the feedback and/or concern.

The following protocols and conduct are expected and will be followed:

- Members of the public are allowed 5 minutes to speak.
- Speakers are asked to begin by stating their name and home address.
- Sharing a written copy of the comments with the Board President is recommended, but not required, to ensure the Board clearly understands the concern/feedback and to ensure the information can be directed to the correct person.
- Please know that under open meetings law, the Board is unable to address the speaker comments or answer questions, unless the topic was identified in the public posting of the Board agenda.
- To ensure due process and respect for individual rights, the district maintains a formal process for handling complaints against specific individuals. An issue involving an individual or specific incident is best handled through administrative channels, with the Board as the last level of appeal beyond the Administrator.
- If your comments require further follow up, the Board will direct a member of the District's administration to follow up with you.
- The Board asks that all members of the public treat open forum speakers, BCCDEB employees, those attending Board meetings and the Board with respect.

Syble Hopp School

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Support Information #6

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SYBLE HOPP SCHOOL

Vendor Detail Report

FMVEN10A

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
ACC PLANNED SERVICE INC	0100001072	10/03/17	19725		Software for HVAC System on Computer	8-10-100-323-253000-019-000000-2	721.38
					Check Total		721.38
ADVANCED DISPOSAL SERVICES INC	0100001098	10/25/17	B80000599219		Sept Trash Service & Extra Container	8-10-100-323-253000-019-000000-2	130.76
					Check Total		130.76
AMHI SERVICES LLC	0100001073	10/03/17	A11442		AMERA School Re-Inspection	8-10-100-323-253000-019-000000-2	400.00
					Check Total		400.00
AT&T	0100001074	10/03/17	9203383429	9/17	Monthly Phone Service 9/19-10/18	8-27-100-999-158000-019-000000-2	36.94
					Check Total		36.94
	0100001104	10/31/17	9203383429	10/17	Monthly Service 10/19-11/18/17	8-27-100-999-158000-019-000000-2	37.10
					Check Total		37.10
BADGERLAND PRINTING INC	0100001083	10/03/17	J0235		October Connection Newsletter	8-27-100-354-158000-019-000000-2	74.04
					Check Total		74.04
	0100001105	10/31/17	J0408		Connection Newsletter for November	8-27-100-354-158000-019-000000-2	205.00
					Check Total		205.00
					Check Total		195.00
BATTERIES PLUS BULBS	0100001075	10/03/17	EC0010902646-01		15W LED 4Ft Bypass 4000k	8-10-100-411-253000-019-000000-2	400.00
					Check Total		400.00
					Check Total		107.40
					Vendor Total		107.40

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Vendor Detail Report

FMVEN10A

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
CBLICOM	0100001099	10/25/17	186561		Monthly Service 10/16-11/15/17	8-10-100-355-263300-019-000000-2	137.05
					Check Total		137.05
CSEA #5	0100001076	10/03/17	30143		WISetraining JD	8-27-800-941-223300-019-000000-2	137.05
					Vendor Total		137.05
CSEA #7	0100001077	10/03/17	58986		Physical Therapist Services	8-27-100-386-436000-019-000000-2	20.00
					Check Total		20.00
					Vendor Total		20.00
CITY OF DE PERE	0100001078	10/03/17	15508399-00	9/17	SHS Water Usage 6/5-9/5/2017	8-10-100-337-253300-019-000000-2	1,044.30
	0100001078	10/03/17	15508400-00	9/17	SHS Fireline Charge 6/5-9/5/2017	8-10-100-337-253300-019-000000-2	102.00
	0100001078	10/03/17	15508399-00	9/17	SHS Sewer Charge 6/5-9/5/2017	8-10-100-338-253300-019-000000-2	1,089.48
	0100001078	10/03/17	15441200-00	9/17	Duplex Water/Sewer 6/5-9/5/2017	8-27-100-999-158000-019-000000-2	83.11
					Check Total		2,318.89
CITY OF GREEN BAY	0100001079	10/03/17	SYBLEHOPP 9/17		Reduced Day Bus Passes-1000	8-27-100-346-256750-011-000000-2	1,500.00
					Check Total		1,500.00
					Vendor Total		1,500.00
COUNTRY VISIONS COOPERATIVE	0100001089	10/10/17	1036914 9/17		Fuel Charges	8-27-100-348-256610-011-000000-2	109.29
					Check Total		109.29
					Vendor Total		109.29

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
DE PERE Y-MART		114547					
	0100001090	10/10/17	SYBLEHOPP 9/17		September Fuel Charges	8-27-100-348-256610-011-000000-2	175.66
	0100001090	10/10/17	SYBLEHOPP 9/17		Fuel Lawn Mower	8-10-100-411-253000-019-000000-2	2.50
					Check Total		178.16
FOX SPECIALTY COMPANY		102718					
	0100001086	10/10/17	36690		Doodleduster Dust Cloth	8-10-100-411-253000-019-000000-2	199.38
					Check Total		199.38
JP Morgan Chase		881000					
	0100001085	10/03/17	9/17		Conference Registration J D	8-27-800-313-223300-019-000000-2	110.00
	0100001085	10/03/17	9/17		Autism & PDD Photo Cards	8-27-100-411-156600-019-000000-2	98.95
	0100001085	10/03/17	9/17		Painters Tape for wall use	8-10-100-411-253000-019-000000-2	53.98
	0100001085	10/03/17	9/17		Paint for Sensory Room	8-10-100-411-253000-019-000000-2	20.87
	0100001085	10/03/17	9/17		Nomar Caps for tables in Cafeteria	8-10-100-411-253000-019-000000-2	126.50
	0100001085	10/03/17	9/17		Distilled Water, Concrete Mix & Screws	8-10-100-411-253000-019-000000-2	43.80
	0100001085	10/03/17	9/17		Various Sized Batteries	8-10-100-411-253000-019-000000-2	182.76
	0100001085	10/03/17	9/17		Grip Trip Glides bottom of tables	8-10-100-411-253000-019-000000-2	19.92
	0100001085	10/03/17	9/17		Seal Spray & Caulk repair cracks	8-10-100-411-253000-019-000000-2	77.28
	0100001085	10/03/17	9/17		Door Mats, Dustmops & Mops	8-10-100-323-253000-019-000000-2	112.82
	0100001085	10/03/17	9/17		Mailing Student Records	8-27-800-353-232100-019-000000-2	7.50
	0100001085	10/03/17	9/17		Mailing Student Forms	8-27-800-353-232100-019-000000-2	2.66
	0100001085	10/03/17	9/17		Gift Card for Classroom Supplies	8-27-100-411-158000-019-000000-2	100.00
	0100001085	10/03/17	9/17		Gloves for School Use	8-27-100-411-158000-019-000000-2	421.20
	0100001085	10/03/17	9/17		Nitrile Blue Gloves for staff use	8-27-100-411-158000-019-000000-2	209.59
	0100001085	10/03/17	9/17		Letter & Ledger size paper, divider	8-27-100-417-158000-019-000000-2	202.52
	0100001085	10/03/17	9/17		WASDA Membership Dues	8-27-800-941-232100-019-000000-2	1,055.00
	0100001085	10/03/17	9/17		Mailing Student Records	8-27-800-353-232100-019-000000-2	3.64
					Check Total		2,848.99
KORHLER FLOORING INC		104312					
	0100001106	10/31/17	5434		Front Entry/Vestibule Walk Off Tile	8-10-100-323-253000-019-000000-2	425.00
					Check Total		425.00
					Vendor Total		425.00

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
LAMERS BUS LINES INC		104534					
	0100001087	10/10/17	518904		Hopp Transportation for October	8-27-100-341-256750-011-000000-2	34,829.61
					Check Total		34,829.61
	0100001091	10/10/17	519035		Labor Wheel Chair Ramp/Circuit Board	8-27-100-324-256510-011-000000-2	200.00
	0100001091	10/10/17	519464		Izaak Walton Transportation	8-27-100-346-256750-011-000000-2	250.71
	0100001091	10/10/17	519488		Hopp Transportation September	8-27-100-341-256750-011-000000-2	11,130.73
	0100001091	10/10/17	519035		Parts Wheel Chair Ramp/Circuit Board	8-27-100-324-256510-011-000000-2	161.38
	0100001091	10/10/17	519488		Denmark Transportation September	8-27-101-341-256750-011-000000-2	4,072.46
	0100001091	10/10/17	519488		EDP Transportation Friday	8-27-101-341-256750-011-000000-2	830.72
	0100001091	10/10/17	519488		EDP Transportation September	8-27-101-341-256750-011-000000-2	4,271.91
	0100001091	10/10/17	519488		HDP Transportation September	8-27-101-341-256750-011-000000-2	2,983.00
					Check Total		23,900.91
	0100001094	10/16/17	62317		Sept Transportation MP	8-27-100-341-256750-011-000000-2	734.76
	0100001094	10/16/17	62299		Sept Transportation ILP	8-27-100-341-256750-011-000000-2	801.00
	0100001094	10/16/17	62300		Sept Transportation TL	8-27-100-341-256750-011-000000-2	1,015.20
					Check Total		2,550.96
					Vendor Total		61,281.48
MODERN BUSINESS MACHINES		105423					
	0100001092	10/10/17	IN228770		Copier Agreement/Toner 7-1- 9-30-17	8-27-100-322-158000-019-000000-2	963.61
					Check Total		963.61
					Vendor Total		963.61
ONEYS LLC		113400					
	0100001100	10/25/17	1814		Fall Wausau User Fees KP & JD	8-27-800-313-232100-019-000000-2	200.00
					Check Total		200.00
					Vendor Total		200.00

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Vendor	Check Key	Check Date	Invoice No	PO No	Description	Account No	Amount
RAE-COR DISTRIBUTING LLC	0100001088	10/10/17	002554		Dust Mops/Magic Erasers	8-10-100-411-253000-019-000000-2	411.81
					Check Total		411.81
					Sanitary Wax Liners	8-10-100-411-253000-019-000000-2	107.50
					Check Total		107.50
	0100001101	10/25/17	002819		Sodium Bicarbonate	8-10-100-411-253000-019-000000-2	159.00
					Check Total		159.00
					Vendor Total		678.31
SIMPLEXGRINNEL LLP	0100001096	10/16/17	84127122		Sprinkler Inspection	8-10-100-323-253000-019-000000-2	895.00
					Check Total		895.00
					Vendor Total		895.00

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
STANDARD INSURANCE CO	113009						
	0100001084	10/03/17	00160166	10/17	ST PT	8-27-100-252-218200-011-000000-2	57.00
	0100001084	10/03/17	00160166	10/17	LT PT	8-27-100-251-218200-011-000000-2	34.33
	0100001084	10/03/17	00160166	10/17	ST Nurse	8-27-100-252-214400-011-000000-2	39.79
	0100001084	10/03/17	00160166	10/17	LT Nurse	8-27-100-251-214400-011-000000-2	23.83
	0100001084	10/03/17	00160166	10/17	ST SW	8-27-100-252-212100-011-000000-2	51.93
	0100001084	10/03/17	00160166	10/17	LT SW	8-27-100-251-212100-011-000000-2	31.10
	0100001084	10/03/17	00160166	10/17	ST Secretary	8-27-800-252-223100-019-000000-2	11.97
	0100001084	10/03/17	00160166	10/17	ST Dir Spec Ed	8-27-800-252-223300-011-000000-2	114.00
	0100001084	10/03/17	00160166	10/17	ST Int OT	8-27-101-252-218100-011-000000-2	57.00
	0100001084	10/03/17	00160166	10/17	ST Int EC Aide	8-27-101-252-159120-011-000000-2	12.77
	0100001084	10/03/17	00160166	10/17	ST Int CD Teacher	8-27-101-252-158000-011-000000-2	290.60
	0100001084	10/03/17	00160166	10/17	ST Int S/L	8-27-101-252-152000-011-000000-2	57.00
	0100001084	10/03/17	00160166	10/17	ST Int EC Teacher	8-27-101-252-152000-011-000000-2	197.80
	0100001084	10/03/17	00160166	10/17	ST OT	8-27-100-252-218100-011-000000-2	83.00
	0100001084	10/03/17	00160166	10/17	ST Specialty Teacher	8-27-100-252-159300-011-000000-2	72.45
	0100001084	10/03/17	00160166	10/17	ST CD Aide	8-27-100-252-159150-011-000000-2	469.17
	0100001084	10/03/17	00160166	10/17	ST EC Aide	8-27-100-252-159150-011-000000-2	8.66
	0100001084	10/03/17	00160166	10/17	ST CD Teacher	8-27-100-252-158000-011-000000-2	843.01
	0100001084	10/03/17	00160166	10/17	ST S/L	8-27-100-252-156600-011-000000-2	225.09
	0100001084	10/03/17	00160166	10/17	ST EC Teacher	8-27-100-252-152000-011-000000-2	35.17
	0100001084	10/03/17	00160166	10/17	ST Accounting	8-10-800-252-252000-019-000000-2	57.00
	0100001084	10/03/17	00160166	10/17	ST Maintenance	8-10-100-252-253100-019-000000-2	17.41
	0100001084	10/03/17	00160166	10/17	LT Secretary	8-27-800-251-223300-019-000000-2	7.16
	0100001084	10/03/17	00160166	10/17	LT Dir Spec Ed	8-27-800-251-223300-011-000000-2	86.66
	0100001084	10/03/17	00160166	10/17	LT Int OT	8-27-101-251-218100-011-000000-2	34.42
	0100001084	10/03/17	00160166	10/17	LT Int Aide	8-27-101-251-159150-011-000000-2	9.90
	0100001084	10/03/17	00160166	10/17	LT Int EC Aide	8-27-101-251-159120-011-000000-2	7.65
	0100001084	10/03/17	00160166	10/17	LT Int CD Teacher	8-27-101-251-156000-011-000000-2	174.00
	0100001084	10/03/17	00160166	10/17	LT Int S/L	8-27-101-251-156600-011-000000-2	34.89
	0100001084	10/03/17	00160166	10/17	LT Int EC Teacher	8-27-101-251-152000-011-000000-2	129.70
	0100001084	10/03/17	00160166	10/17	ST Int Aide	8-27-101-114-159150-011-000000-2	16.53
	0100001084	10/03/17	00160166	10/17	LT OT	8-27-100-251-218100-011-000000-2	49.66
	0100001084	10/03/17	00160166	10/17	LT Specialty Teacher	8-27-100-251-159300-011-000000-2	43.37
	0100001084	10/03/17	00160166	10/17	LT CD Aide	8-27-100-251-159150-011-000000-2	292.91
	0100001084	10/03/17	00160166	10/17	LT EC Aide	8-27-100-251-159120-011-000000-2	5.18
	0100001084	10/03/17	00160166	10/17	LT CD Teacher	8-27-100-251-158000-011-000000-2	505.37
	0100001084	10/03/17	00160166	10/17	ST S/L	8-27-100-251-156600-011-000000-2	137.28
	0100001084	10/03/17	00160166	10/17	LT EC Teacher	8-27-100-251-152000-011-000000-2	21.05
	0100001084	10/03/17	00160166	10/17	LT Accounting	8-10-800-251-252000-019-000000-2	41.47
	0100001084	10/03/17	00160166	10/17	LT Maintenance	8-10-100-251-253100-019-000000-2	10.43

Check Total

4,408.71

Vendor Total

4,408.71

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Vendor Detail Report

FHVEN10A

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
SWISHER HYGIENE FRANCHISE CORP	111541						
	0100001102	10/25/17	7198110		Food Cont Sanitizer	8-50-800-411-257100-000-000000-2	345.88
					Check Total		345.88
TDS METROCOM	107847						345.88
	0100001097	10/16/17	9203364367	10/17	Monthly Service 10-10 to 11-09-17	8-10-100-355-263300-019-000000-2	118.99
					Check Total		118.99
THERT GAROT MECHANICAL INC	108187						118.99
	0100001093	10/10/17	52096		Repair Boiler Pumps	8-10-100-323-253000-019-000000-2	422.25
					Check Total		422.25
UNIFIED SCHOOL DIST OF DE PERE	107052						422.25
	0100001103	10/25/17	383		Sub Costs 9/21 & 9/22- Foxview School	8-27-101-382-436000-019-000000-2	325.10
					Check Total		325.10
WEST DE PERE SCHOOL DISTRICT	108893						325.10
	0100001107	10/31/17	100		1/2 Day Sub Teacher for Hannah S	8-27-101-382-436000-019-000000-2	88.70
					Check Total		88.70
WI DEPT OF JUSTICE	109010						88.70
	0100001080	10/03/17	G2841	9/17	September Background Checks	8-27-800-310-230000-019-000000-2	486.00
					Check Total		486.00
WISCONSIN PUBLIC SERVICE	109151						486.00
	0100001081	10/03/17	2220527101-00000		Syble Hopp Electric Charges	8-10-100-336-253300-019-000000-2	6,060.41
	0100001081	10/03/17	2220527101-00000		Garage utility charges	8-10-100-336-253300-019-000000-2	38.16
	0100001081	10/03/17	2220527101-00000		Duplex Utility Charges	8-27-100-999-158000-019-000000-2	162.01
	0100001081	10/03/17	2220527101-00000		Syble Hopp Gas Charges	8-10-100-331-253300-019-000000-2	231.02
					Check Total		6,491.60
					Vendor Total		5,491.60

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Check Date 10/01/17 - 10/31/17

Vendor Detail Report

FMVEN10A

Vendor	Check Key	Check Date	Invoice No	Account No	Description	Amount
ZBISB CONSTRUCTION CO INC	0100001082	10/03/17	2017052	8-10-100-411-253000-019-0000000-2	Trim Doors to Fit New Gym Floor	194.88
Check Total						194.88
Vendor Total						194.88
Grand Total						119,064.85

Syble Hopp Balance Sheet as of October 31, 2017

ACCOUNT DESCRIPTION	10/31/17
GENERAL FUND	
CASH	3,689,041.84
TOTAL ASSETS	3,689,041.84
ACCOUNTS PAYABLE	14,073.87
TOTAL LIABILITIES	14,073.87
EQUITY ACCOUNT	3,674,967.97
TOTAL FUND BALANCE	3,674,967.97
SPECIAL EDUCATION FUND	
CASH ACCOUNT	(1,149,692.33)
TOTAL ASSETS	(1,149,692.33)
PAYABLE ACCOUNT	7,115.92
TOTAL LIABILITIES	7,115.92
EQUITY ACCOUNT	(1,156,808.25)
TOTAL FUND BALANCE	(1,156,808.25)
FOOD SERVICE FUND	
CASH	19,052.04
TOTAL ASSETS	19,052.04
TOTAL LIABILITIES	-
EQUITY ACCOUNT	19,052.04
TOTAL FUND BALANCE	19,052.04

Support Information #7

Syble Hopp Revenue Summary for the Month Ended October 31, 2017

DESCRIPTION	2017-2018 Budget	Actual Amount	Remaining Budget	COMMENTS
GENERAL FUND				
PAYMENT IN LEAU OF TAXES	2,863,682.00	-	2,863,682.00	
INTEREST	23,000.00	14,833.33	8,166.67	
RENT (DUPEX)	9,000.00	3,000.00	6,000.00	
MEDICAID MAC REIMBURSEMENT	15,000.00	-	15,000.00	
MISCELLANEOUS	28,900.00	148.38	28,751.62	
TOTAL GENERAL FUND	2,939,582.00	17,981.71	2,921,600.29	
SPECIAL REVENUE FUND				
OPERATING TRANSFER IN	-	-	-	
STUDENT FEES	2,500.00	2,333.00	167.00	
GIFTS	-	-	-	
SOAR STUDENT REGISTRATIONS	27,500.00	20,555.00	6,945.00	
EC GRANT \$'S FROM DISTRICTS	35,060.00	-	35,060.00	
TRANSIT OF FLOW THRU DISTRICT	175,000.00	-	175,000.00	
TUITION-SCH DIST (NON-OPN ENR)	275,000.00	-	275,000.00	
TRANSIT OF STATE AIDE (CESA)	35,560.00	-	35,560.00	
CESA 7 - REIMB SUBS	-	-	-	
HANDICAPPED AID FROM STATE	1,340,000.00	-	1,340,000.00	
GENERAL STATE AID	1,500,000.00	-	1,500,000.00	
HIGH COST KIDS (STATE AND FEDERAL)	8,000.00	-	8,000.00	
MEDICAID REIMBURSEMENT	240,000.00	-	240,000.00	
TOTAL SPECIAL REVENUE FUND	3,638,620.00	22,888.00	3,615,732.00	
FOOD SERVICE FUND				
STUDENT LUNCH	35,000.00	9,438.05	25,561.95	
ADULT LUNCH	1,200.00	196.55	1,003.45	
FOOD SER/STATE AID	1,000.00	-	1,000.00	
FOOD SERVICE/FED AID	29,858.00	2,747.45	27,110.55	
FED AID/COMMODITIES	5,600.00	-	5,600.00	
TOTAL FOOD SERVICE REVENUE FUND	72,658.00	12,382.05	60,275.95	

Syble Hopp Expenditures Summary for the Month Ended October 31, 2017 - Unaudited

DESCRIPTION	2017 2018 BUDGET	BUDGET AS OF 10/31/2017	ACTUAL AMOUNT 10/31/2017	TOTAL BUDGET	VARIANCE TO BUDGET	COMMENTS
GENERAL FUND						
LIBRARY MEDIA RESOURCES	3,815.00	1,271.67	51.32	3,763.68	1,220.35	Expect to see a savings in toner cartridges due to moving to the network printers.
FISCAL/FINANCE	163,113.00	54,371.00	52,400.74	110,712.26	1,970.26	Payment for Allo and Frontline were made in for the year.
BUILDING OPERATION DUPLEX	232,112.00 350.00	77,370.67 116.67	96,975.66 -	135,136.34 350.00	(19,604.99) 116.67	\$9,720 was incurred to paint the lockers that was approved by the Board, but not budgeted. This cost will be offset by the savings recognized for the purchase of the tractor. Additional maintenance projects including painting of the hallways and vinyl base were completed in August. In addition, the annual contracts for Twaet Garot and ACC Plan Services have been paid. \$2,514 was also incurred to fix the declon unit.
FACILITIES ACQUISITION/REMODELING	56,020.00	18,673.33	17,649.17	38,370.83	1,024.16	Lawnmower/Snowplow was purchased in August; budgeted \$39,000, but only spent \$17,649.17. Expect to recognize savings by the end of the year.
TELEPHONE	3,100.00	1,033.33	1,010.75	2,089.25	22.58	Due to resources provided by County Technology, technology expenses have not been incurred.
TECHNOLOGY EQUIPMENT	6,100.00	2,033.33	-	6,100.00	2,033.33	
INSURANCE AND JUDGMENTS	58,127.00	19,375.67	16,612.00	41,515.00	2,763.67	
COUNTY IDC AND TECH SERVICES	67,238.00	22,412.67	19,276.07	47,961.93	3,136.60	
TOTAL GENERAL FUND	589,975.00	196,658.33	203,975.71	385,999.29	(7,317.37)	
SPECIAL REVENUE						
EARLY CHILDHOOD	357,252.00	68,702.31	52,881.01	304,370.99	15,821.30	Staff member on leave
SPEECH/LANGUAGE	510,748.00	98,220.77	93,584.23	417,163.77	4,636.54	Savings due to insurance change by staff member
COGNITIVE DISABILITIES	2,063,543.00	396,835.19	362,263.28	1,701,279.72	34,571.91	Savings due to staff member on leave and increases not completed for 17/18.
RETIREE INSURANCE	35,000.00	14,583.33	3,995.25	31,004.75	10,588.08	
EC INSTRUCTIONAL AIDES	77,907.00	14,982.12	13,975.73	63,931.27	1,006.39	
CD INSTRUCTIONAL AIDES	1,049,888.00	201,901.54	203,544.04	846,343.96	(1,642.50)	Additional hours paid for summer.

CD SUB TEACHERS/AIDES	58,131.00	11,179.04	15,556.07	42,574.93	(4,377.03)	Staff members on leave
EC SUB TEACHERS/AIDES	3,445.00	662.50	6,154.63	(2,709.63)	(5,492.13)	Staff member on leave
SPECIALTY TEACHERS	154,966.00	29,801.15	25,519.88	129,446.12	4,281.27	Staff member was on leave
DIRECTION OF SOCIAL WORK	73,970.00	14,225.00	13,907.43	60,062.57	317.57	
NURSING	71,457.00	13,741.73	12,721.43	58,735.57	1,020.30	
OCCUPATIONAL THERAPY	292,279.00	56,207.50	47,107.18	245,171.82	9,100.32	Savings due to new staff member and insurance selections
PHYSICAL THERAPY	80,769.00	15,532.50	15,236.59	65,532.41	295.91	
EXCEPTIONAL ED (SUPV & COORD)	265,076.00	88,358.67	87,352.06	177,723.94	1,006.61	Increases for 17/18 have not been completed for supervisory positions.
GENERAL ADMINISTRATION	8,155.00	2,718.33	3,925.00	4,230.00	(1,206.67)	The interim audit billing was paid in August.
OFFICE OF THE SUPERINTENDENT	170,770.00	56,923.33	46,721.11	124,048.89	10,202.22	Savings in insurance premiums. Surplus will be less by end of school year. Legal fees are included in this area and have not incurred any legal fees.
VEHICLE REPAIR AND FUEL	12,000.00	4,000.00	1,016.25	10,983.75	2,983.75	
TRANSPORTATION AND BUS AIDES	666,053.00	134,094.56	101,229.66	564,833.34	32,864.90	Bus aide vacancies and October medical transportation not paid until November.
UNEMPLOYMENT	9,913.00	3,304.33	1,515.46	8,397.54	1,788.87	Savings expected for district transportation.
CESA SERVICES	35,180.00	35,180.00	34,769.64	410.36	410.36	
CAMP SOAR	55,365.00	36,910.00	36,720.32	18,644.68	189.68	
TRANSIT OF AID TO DISTRICTS	70,500.00	-	-	70,500.00	-	
TOTAL SPECIAL REVENUE FUND	6,122,377.00	1,298,063.90	1,179,696.25	4,942,680.75	118,367.65	
FOOD SERVICES						
DIRECTON OF FOOD SERVICES	66,558.00	12,799.62	9,045.16	57,512.84	3,754.46	Purchased lunch room tables with prior year excess fund balance.
FOOD - LUNCH PROG	500.00	111.11	-	500.00	111.11	
FOOD	5,600.00	1,244.44	-	5,600.00	1,244.44	
TOTAL FOOD SERVICE FUND	72,658.00	14,155.17	9,045.16	63,812.84	5,110.01	

Syble Hopp Balance Sheet as of September 30, 2017

ACCOUNT DESCRIPTION	09/30/17
GENERAL FUND	
CASH	3,722,715.23
TOTAL ASSETS	3,722,715.23
ACCOUNTS PAYABLE	11,051.71
TOTAL LIABILITIES	11,051.71
EQUITY ACCOUNT	3,711,663.52
TOTAL FUND BALANCE	3,711,663.52
SPECIAL EDUCATION FUND	
CASH ACCOUNT	(656,988.60)
TOTAL ASSETS	(656,988.60)
PAYABLE ACCOUNT	65,831.39
TOTAL LIABILITIES	65,831.39
EQUITY ACCOUNT	(722,819.99)
TOTAL FUND BALANCE	(722,819.99)
FOOD SERVICE FUND	
CASH	15,083.20
TOTAL ASSETS	15,083.20
TOTAL LIABILITIES	-
EQUITY ACCOUNT	15,083.20
TOTAL FUND BALANCE	15,083.20

Support Information #7

Syble Hopp Revenue Summary for the Month Ended September 30, 2017

DESCRIPTION	2017-2018 Budget	Actual Amount	Remaining Budget	COMMENTS
GENERAL FUND				
PAYMENT IN LEAU OF TAXES	2,863,682.00	-	2,863,682.00	
INTEREST	23,000.00	11,061.98	11,938.02	
RENT (DUPLEX)	9,000.00	2,250.00	6,750.00	
MEDICAID MAC REIMBURSEMENT	15,000.00	-	15,000.00	
MISCELLANEOUS	28,900.00	129.28	28,770.72	
TOTAL GENERAL FUND	2,939,582.00	13,441.26	2,926,140.74	
SPECIAL REVENUE FUND				
OPERATING TRANSFER IN	-	-	-	
STUDENT FEES	2,500.00	1,930.00	570.00	
GIFTS	-	-	-	
SOAR STUDENT REGISTRATIONS	27,500.00	20,555.00	6,945.00	
EC GRANT \$'S FROM DISTRICTS	35,060.00	-	35,060.00	
TRANSIT OF FLOW THRU DISTRICT	175,000.00	-	175,000.00	
TUITION-SCH DIST (NON-OPN ENR)	275,000.00	-	275,000.00	
TRANSIT OF STATE AIDE (CESA)	35,560.00	-	35,560.00	
CESA 7 - REIMB SUBS	-	-	-	
HANDICAPPED AID FROM STATE	1,340,000.00	-	1,340,000.00	
GENERAL STATE AID	1,500,000.00	-	1,500,000.00	
HIGH COST KIDS (STATE AND FEDERAL)	8,000.00	-	8,000.00	
MEDICAID REIMBURSEMENT	240,000.00	-	240,000.00	
TOTAL SPECIAL REVENUE FUND	3,638,620.00	22,485.00	3,616,135.00	
FOOD SERVICE FUND				
STUDENT LUNCH	35,000.00	6,097.80	28,902.20	
ADULT LUNCH	1,200.00	70.00	1,130.00	
FOOD SER/STATE AID	1,000.00	-	1,000.00	
FOOD SERVICE/FED AID	29,858.00	-	29,858.00	
FED AID/COMMODITIES	5,600.00	-	5,600.00	
TOTAL FOOD SERVICE REVENUE FUND	72,658.00	6,167.80	66,490.20	

Syble Hopp Expenditures Summary for the Month Ended September 30, 2017 - Unaudited

DEPARTMENT	2017-2018 BUDGET	BUDGET AS OF SEPTEMBER 30, 2017	ACTUAL AMOUNT THRU SEPTEMBER 30, 2017	TOTAL BUDGET	VARIANCE TO BUDGET	COMMENTS
GENERAL FUND						
LIBRARY MEDIA RESOURCES	3,815.00	953.75	-	3,815.00	953.75	Expect to see a savings in toner cartridges due to moving to the network printers.
FISCAL/FINANCE	163,113.00	40,778.25	41,764.22	121,348.78	(985.97)	Payment for Alio and Frontline were made in for the year.
BUILDING OPERATION	232,112.00	58,028.00	75,498.20	156,613.80	(17,470.20)	Maintenance projects including the painting of the lockers and vinyl base were completed in August.
DUPLEX	350.00	87.50	-	350.00	87.50	
						Lawnmower/Snowplow was purchased in August; budgeted \$39,000, but only spent \$17,649.17. Expect to recognize savings by the end of the year.
FACILITIES ACQUISITION/REMODELING	56,020.00	14,005.00	17,649.17	38,370.83	(3,644.17)	
TELEPHONE	3,100.00	775.00	754.71	2,345.29	20.29	
TECHNOLOGY EQUIPMENT	6,100.00	1,525.00	-	6,100.00	1,525.00	
INSURANCE AND JUDGMENTS	58,127.00	14,531.75	12,459.00	45,668.00	2,072.75	
COUNTY IDC AND TECH SERVICES	67,238.00	16,809.50	14,614.41	52,623.59	2,195.09	
TOTAL GENERAL FUND	589,975.00	147,493.75	162,739.71	427,235.29	(15,245.96)	
SPECIAL REVENUE						
EARLY CHILDHOOD	357,252.00	41,221.38	30,369.99	326,882.01	10,851.39	Staff member on leave
SPEECH/LANGUAGE	510,748.00	58,932.46	55,216.52	455,531.48	3,715.94	Savings due to insurance change by staff member
COGNITIVE DISABILITIES	2,063,543.00	238,101.12	216,343.06	1,847,199.94	21,758.06	Savings due to staff member on leave and increases not completed for 17/18.
RETIREE INSURANCE	35,000.00	8,750.00	3,995.25	31,004.75	4,754.75	
EC INSTRUCTIONAL AIDES	77,907.00	8,989.27	7,155.47	70,751.53	1,833.80	
CD INSTRUCTIONAL AIDES	1,049,888.00	121,140.92	117,855.64	932,032.36	3,285.28	Staff member on leave
CD SUB TEACHERS/AIDES	58,131.00	6,459.00	6,955.13	51,175.87	(496.13)	Staff members on leave
EC SUB TEACHERS/AIDES	3,445.00	382.78	2,149.92	1,295.08	(1,767.14)	Staff member on leave
SPECIALTY TEACHERS	154,966.00	17,880.69	12,152.14	142,813.86	5,728.55	Staff member on leave
DIRECTION OF SOCIAL WORK	73,970.00	8,535.00	8,377.73	65,592.27	157.27	
NURSING	71,457.00	8,245.04	7,421.01	64,035.99	824.03	
OCCUPATIONAL THERAPY	292,279.00	33,724.50	27,427.42	264,851.58	6,297.08	Savings due to new staff member and insurance selections
PHYSICAL THERAPY	80,769.00	9,319.50	9,125.94	71,643.06	193.56	

Syble Hopp Expenditures Summary for the Month Ended September 30, 2017 - Unaudited

EXCEPTIONAL ED (SUPV & COORD)	265,076.00	66,269.00	67,925.75	197,150.25	(1,656.75)	The Secretary summer hours are paid in September.
GENERAL ADMINISTRATION	8,155.00	2,038.75	3,834.00	4,321.00	(1,795.25)	The interim audit billing was paid in August.
OFFICE OF THE SUPERINTENDENT	170,770.00	42,692.50	34,856.31	135,913.69	7,836.19	Savings in insurance premiums. Surplus will be less by end of school year.
VEHICLE REPAIR AND FUEL	12,000.00	3,000.00	910.13	11,089.87	2,089.87	
TRANSPORTATION AND BUS AIDES	666,063.00	67,047.28	61,196.04	604,866.96	5,851.24	Bus aide vacancies and September medical transportation not paid until October
UNEMPLOYMENT	9,913.00	2,478.25	961.38	8,951.62	1,516.87	
CESA SERVICES	35,180.00	35,180.00	34,355.84	824.16	824.16	
CAMP SOAR	55,365.00	36,910.00	36,720.32	18,644.68	189.68	
TRANSIT OF AID TO DISTRICTS	70,500.00	-	-	70,500.00	-	
TOTAL SPECIAL REVENUE FUND	6,122,377.00	817,297.44	745,304.99	5,377,072.01	71,992.45	
FOOD SERVICES						
DIRECTON OF FOOD SERVICES	66,558.00	7,679.77	6,799.75	59,758.25	880.02	Purchased lunch room tables with prior year excess fund balance.
FOOD - LUNCH PROG	500.00	55.56	-	500.00	55.56	
FOOD	5,600.00	622.22	-	5,600.00	622.22	
TOTAL FOOD SERVICE FUND	72,658.00	8,357.55	6,799.75	65,858.25	1,557.80	

Support Information #8

2017-18 Budget Adjustment Request

On April 17, 2017, the 2017-18 budget was approved by the BCCDEB and later approved by the County Board on June 21, 2017.

Since that time, the County has increased the employee medical insurance premiums by over 18%. Due to this increase, additional funds were requested to be levied for the BCCDEB. An additional \$86,000 in levy was approved at the full County Board Budget Meeting on November 7, 2017, to help fund the health insurance premium increase. The following budget adjustment will be made in Alio:

<u>Increase</u>	<u>Decrease</u>	<u>Account #</u>	<u>Account Title</u>	<u>Amount</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	8-10-800-211-500000-000-000000-1	Property Tax	\$86,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	8-**-***-242-*****-011-000000-2	Health Insurance	\$86,000